



# FIRST THINGS FIRST

*The right system for bright futures*

Arizona Early Childhood Development & Health Board

South Phoenix Regional Council

## **Call to Order**

The regular meeting of the First Things First South Phoenix Regional Council of the – Arizona Early Childhood Development and Health Board was held on August 19, 2008 4:30pm in the Governing Board Room of Cartwright School District Offices located at 3401 N. 67<sup>th</sup> Avenue, Phoenix, AZ 85033.

## **Members Present:**

Cindy Segotta-Jones, James Washington, Socorro Martinez, Dr. William Ellert, Moises Gallegos, Dr. Robert Donofrio.

## **Absent:**

Dr. Eva Marie Shivers, Dr. Rosalind Polston, Christopher Canelake.

## **Present telephonically:**

Dr. Patricia Merk.

Chairman Donofrio welcomed everyone and called the meeting to order at approximately 4:34p.m.

## **Discussion and Approval of Meeting Minutes**

Motion made by Cindy Segotta-Jones to approve the previous meeting minutes as presented. Socorro Martinez-Second. Motion carried.

## **Call to the Public**

Chairman Donofrio made a call to the public. There were no requests to address the Council.

## **Council Members Update**

Chairman Donofrio made a call for updates of the South Phoenix Regional Council. No updates given.

## **Discussion and Possible adoption of a "Presentation Policy"**

Chairman Donofrio introduced the updated version of the Presentation Policy 1-105(b) and the two draft forms that accompany it; The Agency Request to Present Form and the Agency Program Profile form. The "Request to Present" is now only one page and is the only required page. We would request that the second form "Presentation Profile" (first page) be completed. If the presentation is about an evidence based practice, the last page of this form would also need to be completed. Council made an offer to approve. A motion made by Dr. William Ellert to approve the "Presentation Policy" as presented. Cindy Segotta-Jones-Second. A friendly amendment was made by Dr. William Ellert to change the wording "issuing an invitation" to "allowing the community". Cindy Segotta-Jones-accepted the friendly amendment and seconded the motion. Motion carried.

## **Discussion and Update of Regional Needs and Assets Report**

South Phoenix Regional Coordinator Jonathon Gonzales updated the Council on the Needs and Assets report. As soon as it is delivered to Regional Coordinator Jonathon Gonzales, he will then review the report, and send on to the Regional Council Members for review and edits by August 29, 2008.

Chairman Donofrio recessed the meeting for a five minute break on August 12, 2008.

Chairman Donofrio called the meeting back to order on August 12, 2008.

#### **Second Call to the Public**

Chairman Donofrio made a call to the public. Debra Colter a child car provider acknowledged the First Things First staff for their accessibility and openness. Ms. Colter voiced her concern on Day Care Providers; Early Childhood Development input and Needs.

#### **Strategic Planning Stage #1: Establishing Priorities**

South Phoenix Regional Coordinator Jonathon Gonzales discussed the strategic planning process that would be followed to establish priority goal areas for the Region. The Council completed this process using the following step-by-step process: Step one; Council members wrote their top ten concerns on a sticky. Step two; council members placed them on the goal area category they fell in. Step three; Chairman Donofrio summarized Coordination & Family Support, Dr. Ellert summarized Quality & Access and Professional Development, and Member Segotta-Jones summarized Communication and Health. Step four; council members were given 5 dots and were asked to place them on the 15 goals in the top 5 areas they would like the Region to focus on. Step five; goals were then tentatively ranked from most interest to least interest. South Phoenix Regional Coordinator Jonathon Gonzales will attach a summarization of this process following these meeting minutes.

#### **Establish/discuss future agenda items**

Chairman Donofrio suggested that on future agendas we could provide updates on other regions to see where everyone is in the process, Metropolitan area mainly. Strategic Planning Meeting will be held on September 5, 2008, meeting will take place at Cartwright School District, 3401 N. 67<sup>th</sup> Ave., Phoenix, AZ 85033 from 9:00am-5:00pm. Chairman Donofrio also suggested a "Meet and Greet" to get to know one another, to be held at one of the council members house. Further details to follow.

#### **Adjournment**

There being no further business, South Phoenix, Chairman Donofrio adjourned the South Phoenix, Regional Council Meeting at 6:15p.m and seconded by Council Member Moises Gallegos.

#### **SUBMITTED BY:**



Jonathon Gonzales, South Phoenix Regional Council Coordinator

Approved:



Dr. Robert Donofrio, South Phoenix Regional Council Chair